

Job Opportunity



Research Program Specialist II (May Consider RPS I)

Multiple Positions Available

Posting Date: November 10, 2015

IF IT'S A CHALLENGING POSITION YOU'RE LOOKING FOR, WE HAVE THE IDEAL JOB FOR YOU!

Have a passion for non-partisan public policy research? Use your quantitative and qualitative research skills to join a dynamic team that provides time-sensitive policy research and analysis to the Legislature, Governor and Constitutional Officers. Working under the Assistant Director, you'll manage multiple quantitative and qualitative projects in a fast-paced environment, synthesizing data from different sources and writing clear and succinct analyses that contribute to state-level public policy debates. You may access the full duty statement [here](#).

DESIRABLE QUALIFICATIONS:

- Knowledgeable in research methods and techniques with strong quantitative skills. For example: statistical modeling, multivariate regression, econometrics, data viz and/or geospatial analysis
- Exceptional writing skills, particularly for a public policy environment
- Experience working in public policy environments at the local, state or national level
- Ability to work in a fast-paced newsroom-like environment
- Ability to program in R, Stata or Python or another language
- Experience managing projects with peers in a collaborative environment
- Experience showing initiative and responding flexibly and with tact to changing priorities
- Ability to write analyses across a variety of topics, independent of specialty
- Public policy expertise in a specific field (e.g. econ, finance, environmental science or education)

Application Process:

Establish Eligibility: Current state employees with a status as an RPS I or II, or lateral transfers in an equivalent class, former State employees who can reinstate into this class or persons who are reachable on a current employment list for this classification are eligible to apply.

If you are not currently on the RPS I or RPS II exam list, you may take the exam (s) here:

RPS I: <https://jobs.ca.gov/Bulletin/Bulletin/Index?examCD=3PB1601>

RPS II: <https://jobs.ca.gov/Bulletin/Bulletin/Index?examCD=3PB1602>

Apply for the Position: Complete a standard state examination/employment application form <https://jobs.ca.gov/Profile/StateApplication> with original signature and clearly indicate the basis for eligibility (list, transfer, or reinstatement, [do not notate LEAP eligibility]) in the "Explanations" section of the STD 678 (STD 678).

- Attach all required supporting documents (i.e. transcript/diploma, license and/or required certificate) to your application.
- Mail or deliver your completed application to the California State Library (CSL):
 - ⇒ Mail: Human Resources Services Office, Attn: Ken Lawrence, PO Box 942837, Sacramento, Ca 94237-0001
 - ⇒ In Person: HRSD Drop Box, Attn: Ken Lawrence, 900 N Street, 1st Floor, Sacramento, Ca

Additional Information: SRDA/Surplus candidates are encouraged to apply. Appointment is subject to SRDA/State surplus policies. Surplus candidates must submit a copy of their surplus status letter. All applicants must meet the minimum qualifications of the classification. All methods of appointments, including Training & Development (T&D) Assignments will be considered and a 120 day candidate pool will be established for subsequent vacancies. Minimum Qualifications for the RPS I or II are available here: <http://www.calhr.ca.gov/state-hr-professionals/pages/5742.aspx>

EQUAL OPPORTUNITY EMPLOYER

The State of California and the California State Library is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions) and sexual orientation.

It is the objective of the State of California to achieve a drug-free workplace. Any applicant for state employment is expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the laws of the state, the rules governing civil service and the special trust placed in public servants.



- ▶ PC # 1054
- ▶ PERMANENT/FULL-TIME
- ▶ \$5550-6947/MONTH
- ▶ FINAL FILE DATE:
DECEMBER 10, 2015

The State Library serves the people of California :

- As the central reference and research library for state government and the Legislature.
- Providing non-partisan research to the Legislature, Governor and constitutional officers.
- Collecting, preserving, generating and disseminating information ranging from California's priceless historical items to today's online texts.
- Advising, consulting with, and providing technical assistance to California's public libraries, and it directs state and federal funds to support local public libraries and statewide library programs, and services.



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